**FOR BRANCH USE ONLY**

**NON-CAMP & NON-VOLUNTEER**

**OLD COLONY YMCA**
**APPLICATION FOR EMPLOYMENT SUPPLEMENT**
**CORI REQUEST FORM**

**OCYMC FE623**

The Old Colony YMCA has been certified by the Criminal History Systems Board for access to conviction and pending criminal case data. As an applicant/employee for _____, I understand that a criminal record check will be conducted for conviction and pending criminal case information only and that it will not necessarily disqualify me. The Old Colony YMCA reserves the right to check an employee's CORI at any time during their employment. The information below is correct to the best of my knowledge.

_____
Applicant/Employee Signature

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**APPLICANT/EMPLOYEE INFORMATION – PLEASE PRINT**

_____

**Last Name** **First Name** **Middle Name**

_____ _____

**Maiden Name or Alias (If Applicable)** **Place of Birth**

_____ _____-_____-_____ _____

**Date of Birth** **Social Security Number** (Requested but not required) **ID Theft Index PIN** (if applicable)

_____

**Mother's Maiden Name**

**Current and Former Addresses:**_____

_____

**Sex:_____ Height:___ft.___in.** **Weight:_____** **Eye Color:_____**

**State Driver's License Number:**_____

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**THIS SECTION TO BE COMPLETED BY PROGRAM**

*****The above information was verified by reviewing the following form of government issued photographic identification:**_____
**(Please attach a photocopy of said identification to application.)**

**Requested By:**_____
**Signature of CORI authorized employee**

**Program/Branch Name:**_____ **Date:**_____

*The CHSB Identity Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft Index PIN Number by the CHSB. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. All CORI request forms that include this field are required to be submitted to the CHSB via email or by fax to 617-660-4614.

**PLEASE MAKE SURE ALL AREAS ARE COMPLETE AND RETURN TO HUMAN RESOURCES.**